

June 2020



Dear parents and carers,

Free School Meals during the summer holidays

As you may have seen in the news the Government has decided to extend the voucher scheme for those young people eligible for free school meals during the summer holiday. I am writing today to ask you to check whether your child may be eligible and that if you are, to ask if you can notify the local authority as soon as possible so that you will receive the vouchers promptly.

It is important that every student who is eligible receives the support which they are entitled to which is worth £15 per child, per week. If you think you are eligible, either please following the guidance below.

Who is eligible?

If you or your child is receiving any of the following benefits, they may be eligible for free school meals:

- Income support
- Income based Jobseekers Allowance
- Income related Employment Support Allowance
- Guaranteed Element of State Pension Credit
- Child Tax Credit (but not Working Tax Credit) and have an annual income of less than £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit
- Universal Credit (your household income must be less than £7,400 a year after tax and not including any benefits you receive)

My child is eligible - what do I need to do?

My child already receives free school meals vouchers

There is nothing for you to do – you will continue to receive these vouchers throughout the summer holiday.

My child may be eligible – how do I claim?

If you think that your child is eligible, it is important to apply as soon as possible so that they can start to receive the vouchers. It **vital** that you do this as soon as possible as we will not have staff working over the holidays who can process new claims that come in during the summer.

Access the Local Authority's free school meal website page (or search for 'North East Lincolnshire free school meals') and follow the instructions carefully.

North East Lincolnshire - <https://www.nelincs.gov.uk/benefits/free-school-meals/>

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If you do not have access to an email address, please contact us on 01472 871811 and we will be happy to help you.

Once you have completed the form you will receive an acknowledgement email, and the Local Authority will be in touch with us directly. We will then begin to email you the vouchers directly throughout the rest of term and the summer holidays.

Thank you for ensuring that everyone gets the support that they are entitled to.

Yours sincerely,

Ms H Stennett

Principal

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