



RRE/SAP

16th September 2024

Dear Parent/Guardian

We have made a fantastic start to the new academic year and it has been wonderful to welcome all of our children, especially our new Year 7s who are settling in well.

I wrote to you at the start of the year to ensure that you were informed about the new attendance guidance the DfE have launched. A copy of the letter can be found here: [Attendance - 03.09.2024.pdf \(oasisacademywintringham.org\)](#) The full guidance can also be found here: [Working together to improve school attendance \(applies from 19 August 2024\) \(publishing.service.gov.uk\)](#)

As part of this guidance, it is important that you have access to our Academy Attendance Policy and so I am writing to share a copy of this: [Attendance Policy \(oasisacademywintringham.org\)](#).

I have already received a number of requests for term time leave to take children on holiday and I wanted to reiterate that under this guidance I am unable to authorise them. Please find attached the infographic explaining the consequences of taking your child out of school on holiday.

Thank you for your support in ensuring that your child has the best possible attendance at school.

Yours sincerely

Ms R Revell
Principal

Believe, Achieve, Succeed

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OasisWintringham

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WHAT THE NEW RULES MEAN FOR ME

ATTENDANCE

I'm a single parent of one child and we want to go on holiday for a week.

1

Your holiday will not be authorised and you must talk to the school before you book anything.

Because your child will miss 5 school days you will be given a penalty notice fine.

The fine is £160 but if you pay it in 21 days it will be reduced to £80.



2

For every child a penalty is given.

+£160 +£160 +£160 +£160



4 children & 1 parent = £640.
Reduced to £320 if paid in 21 days.

3

For a family of 2 parents.

+£160 +£160 +£160 +£160



4 children & 2 parents = £1280.
Reduced to £640 if paid in 21 days.

4

If in any period of not more than 3 years, your child has a 2nd and 3rd leave of absence or pattern of irregular attendance...

2nd Time

2 parents and 1 child = £320
2 parents and 2 children = £640
2 parents and 3 children = £960
2 parents and 4 children = £1280

No discount for early payment.

3rd Time

A penalty notice fine will not be given. Instead, your case will be taken to court.

A magistrate can fine each parent £2500 for each child.

1 parent and 4 children = £10,000
2 parents and 4 children = £20,000



5

Irregular attendance - 10 in 10.

If your child is absent for 10 or more sessions in 10 week and their absences are unauthorised. The school will consider prosecution.

1 DAY = 2 SESSIONS